

**PICKAWAY COUNTY PORT AUTHORITY  
MINUTES OF A MEETING  
OF THE BOARD OF DIRECTORS  
November 22, 2024 – 9:00 A.M.**

**Call to Order**

April Metzger called the meeting to order at 9:00am.

***Present:*** April Metzger, Mark Leatherwood, Jay Wippel, and Craig Stevenson.

***Not Present:*** Scott Blue

***Guest(s):*** Caleb Bell from Bricker Graydon

***Staff:*** Tim Colburn, Tiffany Anderson, and Lexi Heidish.

**Approval of Board Meeting Minutes from May 17, 2024**

- Craig Stevenson made the motion to approve the May 17, 2024, meeting minutes. Jay Wippel seconded the motion, and motion carried.

**Treasurer Report**

- Craig Stevenson asked Tim Colburn to review the financials from May 2024 through October 2024, with the Board.
- Jay Wippel made the motion to approve May 2024 through October 2024 financials. Mark Leatherwood seconded the motion, and motion carried.
- Tim Colburn reviewed the 2025 Port Budget and addressed any questions or concerns from the Board.
- Mark Leatherwood made a motion to approve the 2025 Port Budget. Craig Stevenson seconded the motion, and motion carried.

**Executive Session**

- Jay Wippel made a motion to go into executive session at 9:17am ORC 121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance. Mark Leatherwood seconded the motion. Roll call vote 4 Yes 0 No. Motion carried.
- Jay Wippel made a motion to exit the executive session at 10:05am. Craig Stevenson seconded the motion. Roll call vote 4 Yes 0 No. Motion carried.

**New Business**

- Mark Leatherwood made a motion to approve Project Kevlar Term Sheet with one correction. Jay Wippel seconded the motion, and motion carried.
- Craig Stevenson made a motion to approve Project Thor Term Sheet as presented. Jay Wippel seconded the motion, and motion carried.

**Adjournment**

- The meeting was adjourned at 10:08am.