

**PICKAWAY COUNTY PORT AUTHORITY  
MINUTES OF A MEETING  
OF THE BOARD OF DIRECTORS  
November 21, 2025 – 9:00 AM**

**Call to Order:** Scott Blue called the meeting to order at 9:07am.

**Present:** Craig Stevenson, Jay Wippel, Mark Leatherwood, Scott Blue

**Not Present:** April Metzger

**Guest(s):** Commissioner Gary Scherer

**Staff:** Brian Hill, Tiffany Anderson, Madison Griffith

**Approval of Board Meeting Minutes of September 22<sup>nd</sup>, 2025**

- Jay Wippel made a motion to approve meeting minutes. Mark Leatherwood seconded the motion, motion carried.

**Treasurer Report**

- Craig Stevenson and Tiffany Anderson reviewed September and October 2025 financials and addressed questions from the Board.
- Mark Leatherwood made a motion to approve September and October 2025 financials. Jay Wippel second the motion, motion carried.
- Tiffany Anderson reviewed the budget for 2026 with the Board addressing any questions.
- Craig Stevenson made a motion to approve the 2026 Budget. Jay Wippel second the motion; motion carried.

**Old Business**

- N/A

**New Business**

- Brian Hill and Tiffany Anderson reviewed the resolution for CT Reality.
- Jay Wippel made a motion to approve the resolution. Mark Leatherwood second the motion; motion carried.
- Tiffany Anderson reviewed the Bichard Group contract with the Board.
- Jay Wippel made a motion to approve the new contract with the Bichard Group. Mark Leatherwood seconded the motion; motion carried.
- Tiffany Anderson reviewed with the Board the proposed 2026 meeting dates.
- Jay Wippel made a motion to approve 2026 meeting dates with the change of Joint Board meetings to Friday's. Scott Blue second the motion; motion carried.

**Executive Directors Report**

- Brian Hill provided updates on economic developments, addressing any questions or concerns from the Board.

**Adjournment**

- Mark Leatherwood made a motion at 10:33am to adjourn the meeting. Jay Wippel seconded the motion.