

**PICKAWAY PROGRESS PARTNERSHIP  
EXECUTIVE COMMITTEE  
APRIL 17, 2025, 8:00AM  
OCUBIC SECOND FLOOR ROOM 208  
1360 LANCASTER PIKE**

***PRESENT:*** Diane Hill, Bethany Reid, Craig Stevenson, Daryl Wolfe, Keith Summers, Louis McFarland, Jay Wippel, and Michelle Blanton

***Not Present:*** Mark Lightle

***Staff:*** Tim Colburn and Tiffany Anderson

***Guest:*** N/A

Diane Hill called the meeting to order at 8:01am.

***Approval of Committee Meeting Minutes***

- Louis McFarland made a motion to approve February 20, 2025, meeting minutes. Daryl Wolfe seconded the motion; motion carried.

***Treasurer Report***

- Tabled until we can work through the changes with the Gas Line Loan Forgiveness. Based on feedback from Mark Lightle we will bring the March, April and May financials to the June meeting.

***Old Business***

- The Southern Industrial Philosophy has been shared with all relevant parties. The next steps are to complete a legal review and then present it to the County Commissioners for approval.

***Economic Development Report***

- Tim Colburn reviewed with the Board current economic developments and addressed questions from the Board.

***New Business***

- Tiffany Anderson reviewed with the Board the CRA narrative attached and addressed any questions from the Board.
- Tim Colburn reviewed the Certificate of Insurance with the Board, highlighting coverage is provided for Board members.
- Tim Colburn reviewed the “Support and Sustainability” section of the Management Services Agreement (MSA) with the Board. As outlined in the agreement, P3 is required to build a financial surplus over the next three years. To support this goal, Tim

recommended the Board restrict \$175,000 of current investments as a strategic reserve for economic development.

- The Board recommended approving the use of restricted strategic reserve funds, which will be presented at the upcoming Joint Board and Full Board meeting.

### ***Executive Session***

- Keith Summers made a motion at 8:50am to go into executive session per ORC 121.11 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing. Daryl Wolfe seconded the motion. Roll call vote 8 Yes 0 No. Motion carried.
- Keith Summers made a motion at 9:09am to go back into regular session. Bethany Reid seconded the motion. Roll call vote 8 Yes 0 No. Motion carried.
- The Board recommended Michelle Blanton, Louis McFarland, and Jay Wippel to the Selection Committee for the hiring of the new Executive Director upon Tim Colburn's retirement. The recommendation will be presented at the Joint Board meeting.

### ***Adjournment***

- Diane Hill adjourned the meeting at 9:10am.

**Executive Committee Update  
April 17, 2025**

**CRA Payments Narrative**

**Pickaway Progress Partnership**

2024 CRA Fee Collections:

- Collected **\$100,000** in past-due CRA fees for **12 buildings**.
- Collected **\$55,000** in CRA fees for the **current year**.

2025 CRA Fee Projections:

- Will invoice and collect **\$71,500** for **15 buildings**.
- Includes the addition of **three new buildings** in **Northern Pickaway County** (CT building 5, McKesson, Cardinal).

**Pickaway County Fees**

2025 Fee Projections:

- We will invoice **\$112,500** in past-due CRA fees for **15 buildings**
- We will invoice **\$45,000** for the current year's **18 buildings**
- Includes the addition of **three new buildings** in **Northern Pickaway County** (CT building 5, McKesson, Cardinal).
- Total Collection for 2025 will be **\$157,500**